

Governors' Annual Report to parents 2021-22
(November 2022)

AGM – 7th December 2022 @ 5.00 p.m.



Chair of Governor's Report

I'm pleased to present, on behalf of the Governing Body, the Governors' Annual Report to Parents. As a Governing Body, we are obliged to provide you with certain information, prescribed by legislation, in relation to the school.

The school year came to an end as we said goodbye and good luck to Mrs. Iona Edwards and wished her happiness in her retirement. Mrs. Edwards had been Head teacher of the school for 18 years and she will be missed by us all. During the Summer Term Mrs. Nia Cule supported the school as Interim Head teacher, and we are all very pleased with the work that she has done to support the school community, in particular the children and staff.

The school continues to deliver on its objectives, and this is testament to the hard work and dedication of the pupils, parents and guardians, staff and community stakeholders who support our School. This includes the PTA, whose wonderful work ensures vital money is spent on school equipment and items that benefit the pupils. I urge all parents to get involved.

A noticeable achievement this year, after agreement from the Governing Body, was renewing the flooring in the Junior Department and the main entrance. You will see more improvements during the following year. This will allow us to confidently invest in better facilities for your children.

We will continue to work and support the staff to ensure that the school remains a happy and safe environment for all pupils, with opportunities for all pupils to achieve their full potential – whether academically, musically, sporting or otherwise. We want the school to be an exemplar and a leading part of Welsh language education locally. The passion and energy created by the ongoing Welsh Charter programme has brought, I believe, an extra dimension to the school.

During the year, every member of the school community has been busy working towards developing a new, exciting curriculum - we will be focusing on developing termly planning and incorporating further the cross curriculum skills. We will also be improving our understanding of the ALN bill and developing strategies to promote the wellbeing of children and adults in the school. The staff have done significant work in these areas already this year and we congratulate them on their hard work.

Thank you for choosing to send your child to Ysgol Pen-Y-Garth. We value and are proud of each one of the pupils. If you have any suggestions in respect of the school or feel that you can contribute to support the school in any way, please contact the Governors via the school.

The governing body values the views, experiences and suggestions of parents and, with the exception of complains which should follow the [published procedure](#), we encourage everyone to get in touch to share their thoughts. Anyone wishing to contact the governing body can do so through the Clerk by emailing Nicky Sturgess: sturgesswebb@hotmail.co.uk

Rhian Griffiths, Chair

The Governing Body and its Role

The Governing Body at Ysgol Pen-y-Garth has a responsibility for seeing that the school is run effectively, acting within the framework set by legislation and that the policies of the Local Authority (LA) and the Welsh Government (WG) are adhered to.

The Governing Body, the Head teacher and the Senior Management team work in a close and balanced partnership to provide the best possible education for the pupils at Ysgol Pen-y-Garth. They are focussed on high standards of teaching and learning and also a high standard of wellbeing for the children. The Governing Body is responsible for revisiting and adopting policies and ensuring that they are suitable for the school.

The full Governing Body meets twice a term and there are also a number of sub-committees that meet regularly. These sub-committees have been strategically set up to support the needs of the school. There is a specific agenda for each meeting, some committees have delegated responsibilities.

Governing Body 2021-22

Mrs Rhian Griffiths (Chair)	Community LEA
Mr Jamyn Beesley (Vice Chair)	Parent
Mrs Iona Edwards	Head Teacher
Mr Chris Franks	LEA – left March 2022
Mr Dafydd Owen	Parent
Mrs Kate Allman	Parent
Mr Dyfri Owen	Parent
Mrs Llinos Misra	Community
Mrs Cath Bliss	Teaching
Mrs Sally Craven	Non-teaching staff – started March 2022
Mr Dave Wilton	LEA
Mr Richard Grigg	Minor Authority
Mr Rhys Angell Jones	Community
Mr Geraint Scott	Community
Mr Dave Horgan	LEA – started March 2022
Nicky Sturgess	Clerk

Committees of Ysgol Pen-y-Garth

Meet at least once every term	Meet when necessary
Finance Committee Curriculum and Standards Committee Premises and H&S Committee HT Performance Management Committee Safeguarding and Well-Being Committee Communications Committee	Pupil Discipline and Exclusions Committee Staff Dismissal Committee Complaints Committee Appeals Committee Staffing Committee Siarter Iaith Committee
Governors with specific Roles	
Rhian Griffiths (Headteacher Performance Management) Dave Horgan (Health and Safety) Llinos Misra (Safeguarding) Jamyn Beesley (ALN)	

Finance Committee

This committee finalises and agrees the budget each financial year and presents a report to the Full Governing Body for approval prior to submission to the LEA. It also receives and considers at least once a term, financial reports outlining the school's income and expenditure account, to ensure the maintenance of a balanced budget, and to assist in identifying ways of balancing demands on resources with the funds available, and to report thereon to the Governing Body.

Curriculum Committee

This committee considers all matters in relation to the school curriculum. This includes the school development plan, policies relating to the curriculum, pupil's targets and performance. Members of the committee are invited into school to take part in learning walks alongside the Leadership Team.

Premises and Health and Safety

This committee considers all matters relating to Health and Safety and the school premises including security and grounds. This involves regular inspection of the premises to identify essential maintenance.

During the year the Recruitment and Retention Task and Finish group was established to review the school's approach to attracting new pupils and retaining them throughout their school years. The group led a significant exercise to gather insights into factors which may affect recruitment and retention at the school, and used this evidence to make several recommendations to help the school improve performance in these areas. The recommendations were endorsed by the full governing body and will be adopted by the school over the course of the next academic year, for example the creation of a parent-led communications group to raise the school profile among the community and enhance the school's relationship and communications with parents and guardians. We'll report on the progress of this work in next year's annual report.

What the Governors have achieved this year

The policies that were ratified this year included the Safeguarding, Anti-Bullying, Attendance, Complaints, Health and Safety, Healthcare and Admissions Policies.

All Governors have attended mandatory training e.g understanding school data and induction. Other courses attended included Wellbeing, Data protection and Chair of Governors training, Safeguarding Governor attends Safeguarding training.

School environment

Toilet Facilities

The toilet provision for all pupils is good. The school has 5 toilet blocks for pupils (Nursery, Reception, Y1 &2, Y 3-5 and Y6) – 25 toilets in total. These are cleaned daily by the Vale Cleaners.

Buildings

During the Summer holiday 2022 the flooring was renewed in the main entrance areas and in the Key Stage 2 classes. We recognise that there is a need for further refurbishment in the school and we will be working alongside the Local Authority to secure funding for these projects.

School Improvement Priorities 2021-22

The Governing Body, working alongside the staff, are responsible for the development of the School Improvement Plan. The plan outlines the school's direction for high standards of teaching and learning and the development of the curriculum through the academic year. The plan is regularly monitored and adapted when and where necessary.

The main areas for development for 2021 – 22 are:

Standards

Continue to focus on the development of the New Curriculum 2022. As a school we will be focussing on developing long and medium term planning to reference the 6 Areas of Learning and Experience and 4 Core Purposes.

Care and Support

Wellbeing - We will work together to ensure that the provision for wellbeing meets the needs of all pupils and all members of staff. The school will introduce new ways of celebrating pupils' success. The school will also ensure that the SELFIE assessments are completed and staff are aware and address any concerns raised in the assessments.

ALN

The school will continue to ensure that the provision is in place to meet the demands of the ALN Bill (in readiness for January 2022). The school will continue to work alongside the LA representatives.

Communication

The school will continue to improve communication and links with parents, Governors and the wider school community.

Additional Learning Needs (ALN)

The Governor with responsibility for ALN is Mr Jamyn Beesley. Miss Jacks is the teacher with responsibility for ALN. The Governors receive an update regarding developments in this area at every Full Governing Body meeting as part of the Headteacher's Report.

The school follows the Code of Practice for children with ALN and the support given takes many forms. Miss Jacks identifies pupils that need additional support, then plans and advises other members of staff what interventions are needed. Class teachers modify work for individuals/groups and LSAs provide suitable intervention programmes.

The school also works closely with external agencies - such as the Education Psychologist. Miss Jacks also provides more specialised support for groups/individuals. Miss Jacks works closely with parents and has regular meetings with parents. If you have any concerns about your children and the progress they are making, please contact the school and speak to the class teacher in the first instance. The class teacher will then, if necessary, arrange a meeting with the ALNCo. This could then lead to the school accessing additional support for your child.

The staff have all received "Trauma Informed Schools UK " training. This training ensures that the staff are able to identify children who need additional support for trauma and wellbeing.

Equal Opportunities

The school has an Equal Opportunities Policy which ensures that every child is able to access the Curriculum 2022. Staff work hard to ensure that each and every child reaches their full potential.

Curriculum

Our whole school community has collaborated to form our vision for Curriculum for Wales 2022. Through parent questionnaires, pupil committees, (Dysgu Difyr) governing body meetings and a whole school staff approach, we have listened and responded to everyone's voice to create our new, exciting vision.



The 4 purposes are integral to our planning process and underpin our new vision. Through cross-curricular themes, authentic experiences and varied teaching styles, pupils are nurtured to embrace 4 purposes for lifelong learning. Teaching and learning encompass all six Areas of Learning and Experience through themes and inquires. The statements of what matters, and the principles of progression underpin all planning.

The cross-cutting themes of:

- (RSE) relationships and sexuality education
- Human Rights
- Diversity
- Careers and work-related experiences
- Local, national, and international contexts

and the cross-curricular frameworks of

- Literacy
- Numeracy
- Digital Competence

are taught through all six Areas of Learning and Experience.

The mandatory RVE (religion, values and ethics) will also be taught through the AOLE of Humanities.

We have been working with other Welsh schools in the cluster in Areas of Learning and Experience groups, and teams within our school to identify and ensure a continuum of progression through the national mandatory Principles of Progression. We as a school will ensure that all our pupils are supported through their individual learning journey daily.

Assessment will be part of our everyday learning where pupils will discuss with teachers how well they are doing and how they can be supported to plan for the next steps in their learning.

We will review our Curriculum continuously with the input of pupils, staff, governors, parents and the wider community voice. The monitoring, evaluation and review process will also be part of the School Improvement Plan and purposeful professional development will support staff with the process. We will use The Design Thinking Model to support our review process.

PTA

We have a very supportive PTA at Pen-y-Garth and they work hard to raise funds for resources for the children. If you would like to join the PTA please contact the school office. It is important to us as a school community to work well together and we will be organising many opportunities in the future for parents.

Setting Targets

Every year we set targets for our pupils in the core subjects. We track the pupils' progress during the year. It is essential that we set targets that are relevant to this school and strive to raise standards for individual pupils rather than focussing on bare percentages. It is important to give consideration to the fact that the cohort may vary from one year to another. The important thing is that each pupil is encouraged to give 100% effort and to reach his or her personal potential.



School Successes and events 2021 – 22



- *Year 5 and Year 6 children enjoyed visiting Glanllyn and Llangrannog with the staff and also with other children from the Welsh Cluster Schools.*
- *Parent meetings to discuss the New Curriculum*
- *Harvest Assembly with Reverend Kevin Davies*
- *Christmas Parties – every child having fun and some had the chance to meet Father Christmas*
- *'Space station' visit – Lunar samples*
- *Visits from the Fire Service and the CPSOs*
- *Celebrating 100 Years of the Urdd and everyone enjoyed singing the Mistar Urdd song*
- *Mental Health and Wellbeing week – Hello Yellow*
- *Shwmae day*
- *Year 5 and Year 6 Bake Off*
- *Eisteddfodau– x3 Victories (Creative Dance / hip hop individual / harp individual)*
- *Pizza Party to celebrate the Siarter Iaith*
- *Anti - Bullying Week*
- *Walk to School week!*
- *Dance, Sport and Netball Club*
- *'Mad Science' workshops*
- *Gwyl Fach y Fro*
- *Crucial Crew*
- *Summer Term trips*
- *Technocamps workshops – coding*
- *OPEN Days for parents*
- *Vale Football Tournament - Ysgol Pen Y Garth were victorious.*
- *Parent Coffee mornings*
- *Charity Sponsored walks*
- *Penarth Chamber Festival workshops*
- *Sports Day*
- *Year 6 Leavers Assembly*
- *Summer Fair*

2022/2023 Term Dates

Monday 05 September 2022 and ***Monday 24 July 2023** will be designated INSET days for all LEA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 01 May 2023** for the May Day Bank Holiday.

*It is intended that this INSET Day will either be taken on Monday 24 July 2023 or at an alternative time for example in the form of twilight sessions.

Significant dates:

Christmas: Sunday 25 December 2022

Good Friday: 07 April 2023

Easter Monday: 10 April 2023

May Bank Holidays: Monday 01 May 2023 and Monday 29 May 2023

School Hours

Foundation Stage		Key Stage 2	
9.00-10.30	Session 1	9.00- 10.50	Session 1
10.30-10.45	Morning break	10.50 – 11.05	Morning break
10.45-11.45	Session 2	11.05 – 12.15	Session 2
11.45-12.45	Lunchbreak	12.15-1.15	Lunchbreak
12.45-2.00	Session 3	1.15-2.15	Session 3
2.00-2.15	Afternoon break	2.15-3.30	Session 4
2.15-3.30	Session 4	3.30	End of school Day
3.30	End of school day	3.30 – 4.30	After school clubs Monday - Thursday

Number on Roll September 2021

	Meithrin	Reception	B1	B2	B3	B4	B5	B6
Medi 2021	39	39	46	41	41	33	43	37

Staffing 2020 – 21

	Teaching Staff	Support Staff
Nursery	Mrs Smith / Mrs Rowlands	Mrs Hillman Mrs Thomas Mrs Jeffery Mrs Craven Mrs Karatas Mrs DeClaire Mrs Morgan Miss Lawday Miss Smart Miss Lee Miss Jones
Reception	Miss Watt / Mrs Buckland Mrs Shuffley	
Year 1	Miss Williams	
Year 2	Mrs Bliss Mrs Richards	
Year 3	Miss Canter Mrs Le Razavet / Mrs Jones	
Year 4	Miss Vaughan	
Year 5	Mr Prosser Mrs Ryall	School Admin Officer Mrs Blake
Year 6	Miss Evans Mr Hughes	
Additional Learning Needs	Miss Jacks	Midday Supervisors Mrs Symmonds Miss Jeffery Miss Smart
PPA	Miss Jacks	

Attendance

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
Year N1	90.9	0.9	8.0	0.2	100.0	91.8
Year N2	88.7	0.6	9.4	1.4	100.0	89.2
Year R	90.8	0.3	8.3	0.6	100.0	91.1
Year 1	91.7	2.4	5.6	0.3	100.0	94.1
Year 2	91.1	1.2	7.3	0.4	100.0	92.3
Year 3	89.8	0.3	9.2	0.7	100.0	90.0
Year 4	90.1	0.8	8.5	0.6	100.0	90.9
Year 5	87.3	2.4	9.6	0.8	100.0	89.6
Year 6	87.9	5.1	6.7	0.3	100.0	93.0
Totals	89.8	1.7	8.0	0.6	100.0	91.4

Attendance

The school corresponds with parents/guardians on a regular basis regarding children's attendance levels that fall below 90%. The school works closely with the Vale Attendance Officer. If the school has a concern over the absence of a pupil, the school will work with the family offering them support and guidance. In some circumstances, the school may request the support of the Educational Welfare Service.

Pen-y-Garth in the Community

The pupils have numerous opportunities to be involved in in the school community.

The choir sang in Gwyl Fach y Fro in June.

Lots of visits arranged to enrich the children's learning.

We raised lots of money for various charities - Children In Need and Macmillan Cancer.

Appendix 1 -Financial Outturn

COST CENTRE CODE	COST CENTRE DESCRIPTION	DETAIL	ANNUAL BUDGET	TOTAL ACTUAL
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT. TO FUNDS		2,892.02
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT TO CAPITAL OUTTURN		1,380.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	CONT TO GENERAL RESERVE		1,512.02
101304	Ysgol Gymraeg Pen Y Garth Penarth	EMPLOYEES	1,347,974.00	1,321,139.11
101304	Ysgol Gymraeg Pen Y Garth Penarth	TEACHING EMPLOYEES	1,016,338.00	992,693.77
101304	Ysgol Gymraeg Pen Y Garth Penarth	NON TEACHING EMPLOYEES	93,401.00	83,927.76
101304	Ysgol Gymraeg Pen Y Garth Penarth	GRANT EMPLOYEES	238,235.00	244,517.58
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES EXPEND	105,989.00	166,240.62
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES EXPEND	105,989.00	166,240.62
101304	Ysgol Gymraeg Pen Y Garth Penarth	PREMISES	116,475.00	112,529.71
101304	Ysgol Gymraeg Pen Y Garth Penarth	CLEANING AND DOMESTIC SUPPLIES	37,810.00	39,327.77
101304	Ysgol Gymraeg Pen Y Garth Penarth	ENERGY	19,000.00	16,495.74
101304	Ysgol Gymraeg Pen Y Garth Penarth	GROUNDS MAINTENANCE	2,095.00	2,040.24
101304	Ysgol Gymraeg Pen Y Garth Penarth	RATES	34,240.00	34,240.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	REPAIRS & MAINT OF BUILDING	14,555.00	14,540.05
101304	Ysgol Gymraeg Pen Y Garth Penarth	WATER SERVICES	8,775.00	5,885.91
101304	Ysgol Gymraeg Pen Y Garth Penarth	SUPPLIES AND SERVICES	79,633.00	43,713.38
101304	Ysgol Gymraeg Pen Y Garth Penarth	COMMS AND COMPUTING	5,891.00	5,732.72
101304	Ysgol Gymraeg Pen Y Garth Penarth	EQUIP, FURNITURE & MATERIALS	14,880.00	32,315.12
101304	Ysgol Gymraeg Pen Y Garth Penarth	EXPENSES	150.00	157.91
101304	Ysgol Gymraeg Pen Y Garth Penarth	GRANTS & SUBSCRIPTIONS	7,656.00	1,056.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	MISC EXPENSES	42,806.00	127.50
101304	Ysgol Gymraeg Pen Y Garth Penarth	PRINTING STATIONERY & OFFICE EXPS	7,995.00	4,052.07
101304	Ysgol Gymraeg Pen Y Garth Penarth	SERVICES	255.00	272.06
101304	Ysgol Gymraeg Pen Y Garth Penarth	TRANSPORT		918.30
101304	Ysgol Gymraeg Pen Y Garth Penarth	CAR ALLOWANCES		918.30
101304	Ysgol Gymraeg Pen Y Garth Penarth	CUSTOMER RECEIPTS	-88,120.00	-159,451.75
101304	Ysgol Gymraeg Pen Y Garth Penarth	DONATIONS		-25,475.24
101304	Ysgol Gymraeg Pen Y Garth Penarth	RENTAL INCOME	-25,000.00	-11,262.50
101304	Ysgol Gymraeg Pen Y Garth Penarth	SALE OF PRODUCTS		-58,587.25
101304	Ysgol Gymraeg Pen Y Garth Penarth	SECONDMENT INCOME	-63,120.00	-64,126.76
101304	Ysgol Gymraeg Pen Y Garth Penarth	GOVERNMENT GRANT	-314,288.00	-324,892.80
101304	Ysgol Gymraeg Pen Y Garth Penarth	OTHER GOVERNMENT GRANTS	-7,752.00	-9,152.00
101304	Ysgol Gymraeg Pen Y Garth Penarth	WG GRANTS	-306,536.00	-315,740.80
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES INCOME	-12,511.00	-35,942.34
101304	Ysgol Gymraeg Pen Y Garth Penarth	INTERNAL RECHARGES INCOME	-12,511.00	-35,942.34
		Total 101304	1,235,152.00	1,127,146.25